



# Keene Township

8505 Potters Road  
Saranac, Michigan 48881  
(616) 642-9809  
Ionia County

## **Keene Township Temporary Visit or Temporary Structure Application**

This application must be completed in full and approved by the Township Zoning Administrator before beginning any construction, excavation or use regulated by the Keene Township Zoning Ordinance. See sections 15.20 A and B, and 15.29 for requirements. Check the Fee Schedule for the current fee amount.

### **Applicant Information**

Name \_\_\_\_\_

Address \_\_\_\_\_

Phone Numbers (\_\_\_\_) \_\_\_\_\_ (\_\_\_\_) \_\_\_\_\_

Email \_\_\_\_\_

### **Property Owner Information** (if different from applicant)

Name \_\_\_\_\_

Address \_\_\_\_\_

Phone Numbers (\_\_\_\_) \_\_\_\_\_ (\_\_\_\_) \_\_\_\_\_ Email \_\_\_\_\_

Parcel Tax Number 34-070- \_\_\_\_\_

### **Site Plan**

Attach a site plan showing the existing buildings and where temporary structures or an RV will be placed.

### **Zoning District**

\_\_\_\_\_

### **Current Use of the Property**

\_\_\_\_\_

### **Timing and Location**

Describe the purpose of the temporary structure or RV \_\_\_\_\_

\_\_\_\_\_

Date expected to bring the temporary structure or RV to the property \_\_\_\_\_

Date expected to remove the temporary structure or RV from the property \_\_\_\_\_

Number of people staying in the temporary structure or RV \_\_\_\_\_

Describe sanitary sewage and water hookup, and disposal method

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Affidavit**

I certify and affirm that I am either the tenant or the property or building owner and that I agree to conform to applicable zoning laws of Keene Township. I also certify and affirm that this application is accurate and complete to the best of my knowledge. I hereby give permission for Township representatives to visit this location. I have read and will abide by the relevant zoning ordinance regulations.

Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_

Property Owner Signature \_\_\_\_\_ Date \_\_\_\_\_

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**Zoning Administrator Use**

Received date \_\_\_\_\_

Fee Paid \_\_\_\_\_

Performance Guarantee Paid \_\_\_\_\_

Type of (circle type) building, structure, RV, motor home, mobile home, travel trailer or other \_\_\_\_\_

Removal Date \_\_\_\_\_

Application Approved \_\_\_\_\_ Date \_\_\_\_\_

Conditions of Approval \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Application Denied \_\_\_\_\_ Date \_\_\_\_\_

Reason for Denial \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Zoning Administrator Signature \_\_\_\_\_ Date \_\_\_\_\_