

**KEENE TOWNSHIP
IONIA COUNTY, MICHIGAN**

(RESOLUTION NO. 11-6-2025A)

At a special meeting of the Keene Township Board, Ionia County, Michigan, held on November 6, 2025 at the Township Hall located at 8505 Potters Rd, Saranac, Michigan 48881, the following Resolution was offered for adoption by Township Board Member C. HENDRICK and supported by Township Board Member N. WOLFF :

FIRE AND EMS SERVICES SPECIAL ASSESSMENT DISTRICT

A RESOLUTION OF DETERMINATION TO PROCEED WITH THE ESTABLISHMENT OF A SPECIAL ASSESSMENT DISTRICT TO DEFRAY THE COSTS OF FIRE AND EMS SERVICES; APPROVAL OF PLANS AND ESTIMATE OF COSTS; FINAL DETERMINATION OF A SPECIAL ASSESSMENT AND ITS DISTRICT; DIRECTIVE TO THE TOWNSHIP SUPERVISOR AND TOWNSHIP ASSESSOR TO PREPARE THE SPECIAL ASSESSMENT ROLL; AND TO CALL A PUBLIC HEARING REGARDING DISTRIBUTION OF THE LEVY.

RECITALS

WHEREAS, Section 1(3) (being MCL 41.801 *et seq*) of Act 33 of the Public Acts of Michigan of 1951, as amended ("Act 33") and Section 20948 (being MCL 333.20948) of Act 368 of the Public Acts of Michigan of 1978 ("Act 368"), provide that the Township Board may provide for fire and EMS services including purchasing fire and EMS motor vehicles, apparatus, equipment, and housing along with any costs associated with the maintenance and operation of fire and EMS services (collectively, the "Services") and may defray the costs of the Services by special assessment on the lands and premises in the township to be benefitted, except for lands and premises exempt from the collection of taxes under the General Property Tax Act, Act 206 of the Public Acts of Michigan of 1893 (however, lands and premises otherwise subject to special assessment via a contract or agreement with the Township or otherwise or subject to

special assessment due to special or other legislation are not exempt and shall be subject to the proposed special assessment); and

WHEREAS, public notice of a November 6, 2025 public hearing on the proposed Services, the special assessment process, costs and plans, was given as required by law by publication on October 23, 2025 and October 25, 2025; and by First Class Mail on October 21, 2025; and

WHEREAS, at the public hearing specified above, the Township Board heard and considered all comments and objections to the estimate of cost, the creation of a special assessment district, the special assessment district tentatively designated, and defraying the expenses of the special assessment district on the property to be especially benefited except for property exempt from the collection of taxes (however, lands and premises otherwise subject to special assessment via a contract or agreement with the Township or otherwise or subject to special assessment due to special or other legislation are not exempt and shall be subject to the proposed special assessment) and all other matters relating to the creation of the proposed special assessment district; and

WHEREAS, the Township Board deems it advisable and necessary to proceed pursuant to Act 33 and Act 368 (and any other applicable laws) to provide the Services for the Township.

RESOLVED

NOW, THEREFORE, IT IS RESOLVED THAT:

1. The Township Board hereby determines that it is necessary and in the best interest of the Township to defray the cost of the Services by special assessment on the lands and premises in the Township to be benefited, except for lands and premises exempt from the collection of taxes under the General Property Tax Act (however, lands and premises otherwise subject to

special assessment via a contract or agreement with the Township or otherwise or subject to special assessment due to special or other legislation are not exempt and shall be subject to the proposed special assessment). All parcels and lots within Keene Township, Ionia County, Michigan shall be subject to the special assessment for the Services (except that the exempt properties shall not be subject to the assessment as specified above).

2. The Township Board hereby approves the plans and specifications and the estimates of costs for the Services and determines that the term of the special assessment district's existence shall be for a period of twenty (20) years. The Township Board determines that the special assessment would be assessed at the equivalent of 0.42 mills (\$0.42 for each \$1,000 of taxable value) for each lot or parcel as permitted by law. It is estimated that the special assessment would raise approximately \$37,335 during its first year to defray costs for the Services.

3. The Township Board designates all of the lots and parcels of land described on Exhibit A as attached hereto (i.e. all of the parcels and lots within Keene Township, Ionia County, Michigan, except that for the exempt properties as specified in Section 1 hereof such properties shall not be subject to the special assessment) as the property to comprise the Fire and EMS special assessment district upon which the special assessment shall be levied.

4. The special assessment district known as the "Fire and EMS Services Special Assessment District" is hereby finally determined to consist of all of lots and parcels located within the boundaries of the Township (except that the exempt properties as specified in Section 1 hereof shall not be subject to the special assessment), as tentatively designated by the Resolution earlier adopted by the Township Board on October 20, 2025.

5. The estimate of costs for the Services for the first year of the special assessment district as set forth in Exhibit B are hereby approved and costs in the amount of approximately \$37,335 shall be levied against the land and premises in the Township to be benefitted, except for the exempt properties as specified in Section 1 hereof.

6. The Township Assessor and Township Supervisor are hereby directed to prepare a special assessment roll which spreads the assessment levy against the taxable value of all of the lands and premises in the district that are to be especially benefitted by the Services except exempt properties as specified in Section 1 hereof, upon which roll shall be entered and described (i) all the parcels of land to be assessed, (ii) the names of the respective record owners thereof, if known, and (iii) the total amount to be assessed against each parcel of land for the first year of the special assessment, which amount shall be the relative portion of the whole sum to be levied against all parcels of land in the special assessment district as the benefit to the parcel of land bears to the total benefit to all parcels of land in the special assessment district. The Township Board shall thereafter annually determine the amount to be assessed in the district for the Services in accordance with Act 33 and Act 368.

7. The Township Board shall hold a public hearing on November 13, 2025 at 3:00 p.m. at the Township Hall located at 8505 Potters Rd, Saranac, Michigan 48881 to hear objections to the distribution of the special assessment levy.

8. The Township Board hereby validates and affirms the Notice of Public Hearing for the November 13, 2025 public hearing attached at Exhibit C that was published on November 1, 2025, and November 3, 2025 in *The Daily News*, a newspaper of general circulation within the Township, the proofs of publication have been filed with the Township Board.

9. The Township Board hereby validates and affirms the Notice of Public Hearing for the November 13, 2025 public hearing attached at Exhibit C that the Township Clerk and/or Treasurer mailed on October 29, 2025, by First Class Mail within the Township addressed to each of the owners or parties whose name appears upon the last local tax assessment records in the Township on November 1, 2025.

10. The Township Board shall annually hold a hearing on or before each September 30 on the estimated costs and expenses for the Services and the proposed distribution of the levy, which may exceed or be less than the previous year's levy. This hearing shall be open to the public in compliance with the Open Meetings Act and all applicable laws. Notice shall be published twice before the hearing in a newspaper of general circulation in the township the first publication of which shall be at least 10 days before the date of the hearing. Notice of the annual hearing shall also be given to each owner of, or party in interest in, property to be assessed whose name appears upon the last local tax assessment records by mailing by First Class Mail addressed to that owner or party at the address shown on the tax records at least 10 days before the date of the hearing.

11. The Fire and EMS Services Special Assessment District shall continue to exist for a period of 20 years beginning in 2025 unless otherwise terminated or extended by the Township Board by resolution.

12. When the Township Assessor and Township Supervisor have completed the special assessment roll, the Township Assessor and Township Supervisor shall affix to the roll his or her certificate stating that the roll was made pursuant to resolution of this Township Board adopted on a specified date and that in making the assessment roll he / she, according to her / his best

judgment, conformed in all respects to the directions contained in such resolution and the statutes of the State of Michigan.

13. The special assessment roll, as made and certified by the Township Assessor and Township Supervisor, shall be reported to the Township Board and shall be filed in the office of the Township Clerk.

14. If the Township Board further determines that in the event property is to be added to the special assessment district or in the event that the assessable cost will be increased by ten percent (10%) or more, an additional public hearing shall be held. However, if a lot or parcel is permanently combined after the special assessment district has been created, approved and is in place, then in that situation, the special assessment shall be adjusted for that property to reflect the existence thereafter of only one lot or parcel. Likewise, if a lot or parcel is split or divided after the special assessment district has been created, approved and is in place, each of the new resulting lots or parcels in that situation shall be considered a separate lot or parcel for purposes of the special assessment to be applied.

15. That all resolutions or parts of resolutions in conflict herewith shall be and the same are hereby rescinded to the extent of the conflict.

16. That all actions heretofore taken by Township officials, employees, and agents with respect to the Services and proceedings regarding this matter are hereby ratified and confirmed.


17. This Resolution is to have immediate effect upon its adoption.

YEAS: Members N. WOLFF, C. HENDRICK, S. SMILEY
H. MELTON, W. PFLUGRADT

NAYS: Members _____

ABSENT: Members _____

RESOLUTION DECLARED ADOPTED.



Holli Melton
Keene Township Clerk

STATE OF MICHIGAN)
COUNTY OF IONIA) ss.

I, Holli Melton, Keene Township Clerk, hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Keene Township Board at a special meeting held on November 6, 2025, and that public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, including, in the case of a special or rescheduled meeting, notice by publication or posting at least eighteen (18) hours prior to the time set for the meeting.

IN WITNESS WHEREOF, I have affixed my official signature this 6TH day of NOVEMBER, 2025.

Holli Melton
Keene Township Clerk

EXHIBIT A

All lots and parcels of land within Keene Township, Ionia County, Michigan, shall be included within the Fire and EMS Services Special Assessment District except that lands and premises exempt from the collection of taxes under the General Property Tax Act shall not be subject to the special assessment (however, lands and premises otherwise subject to special assessment via a contract or agreement with the Township or otherwise or subject to special assessment due to special or other legislation are not exempt and shall be subject to the proposed special assessment). A map of the proposed special assessment district is as follows:

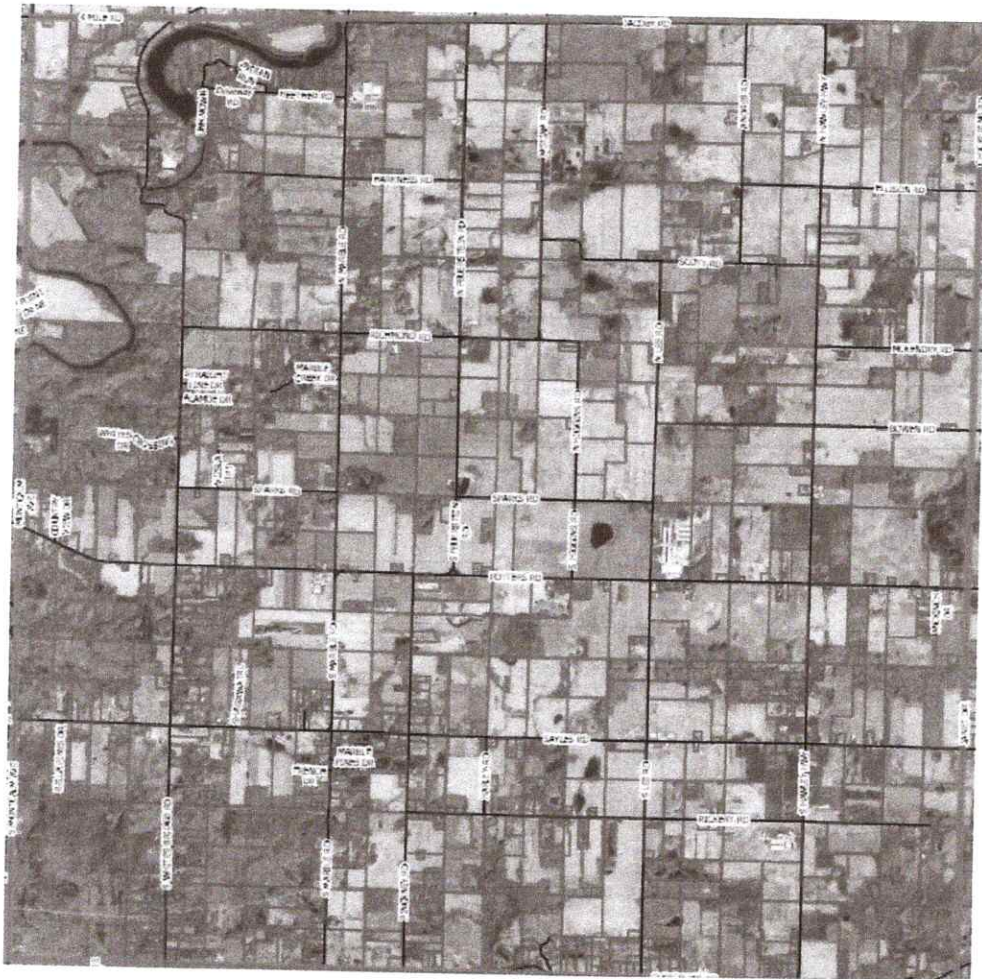


EXHIBIT B

PLANS - SERVICES

The Services are described as providing fire and emergency medical services ("EMS") services including purchasing fire and EMS motor vehicles, apparatus, equipment, and housing along with any costs associated with the maintenance and operation of fire and EMS services and may defray the costs of the Services by special assessment. The costs and expenses covered or paid for by the special assessment may include any, some or all of the following:

- (1) Operating and maintenance costs and expenses.
- (2) Contract fees and costs.
- (3) Salaries, compensation, benefits, administrative costs, and similar costs and expenses.
- (4) Capital improvements, fixtures, buildings, leases, and similar undertakings.
- (5) Equipment, vehicles, and other items.

Projected/Estimated Total Cost for the Services:
for the Entire Duration of the Special Assessment - \$156,588 per year.

Projected/Estimated Total Cost per Year of the
Services - \$156,588

COSTS ESTIMATES

VENDOR – HISTORY	2026
PROJECTION	
Belding Fire - 2024 \$11,899.43 2025 \$12,244.52	\$12,700.00
Saranac Fire - 2025 Capital Obligation remaining 2026 EST Capital \$5000	\$72,341.00
2025 \$42,000 2025 EST w/o cap \$46,200	\$47,586.00
Life EMS – 2024 \$ 11,899.44 2025 \$ 12,256.42	\$12,625.00

Other Projections to add a Special Assessment to cover the shortfall to provide the services:

Legal	\$8,000.00
Publications	\$600.00
Letters to Taxpayers	\$900.00
Postage	\$1,836.00

TOTAL 2026 FIRE/EMS EXPENDITURE PROJECTION: \$156,588.00

Current FIRE Cash on hand Balance: (\$76,900.00)

TOTAL 2026 SHORTFALL ON EXPENDITURE PROJECTED: \$79,688.00

Projected Extra Voted Fire Mil Collection 2025 Winter (\$43,000)

Remaining Shortfall \$36,688.

REAL PROPERTY PARCEL 985

EXHIBIT C

KEENE TOWNSHIP
IONIA COUNTY, MICHIGAN

NOTICE OF PUBLIC HEARING FIRE AND EMS SERVICES SPECIAL ASSESSMENT DISTRICT

NOTICE IS HEREBY GIVEN that the Township Board of Keene Township, Ionia County, Michigan, ("the Township") intends to proceed pursuant to Act 33 of the Public Acts of Michigan of 1951 ("Act 33") and Act 368 of the Public Acts of Michigan of 1978 ("Act 368") to provide for fire and EMS services including purchasing fire and EMS motor vehicles, apparatus, equipment, and housing along with any costs associated with the maintenance and operation of fire and EMS services (collectively, the "Services") and to defray the cost by special assessment on the lands and premises in the Township to be benefitted, except for lands and premises exempt from the collection of taxes under the Michigan General Property Tax Act (however, lands and premises otherwise subject to special assessment via a contract or agreement with the Township or otherwise or subject to special assessment due to special or other legislation are not exempt and shall be subject to the proposed special assessment).

The Township Board has resolved its intention to proceed pursuant to Act 33 and Act 368 to provide the Services in the Township. The Township Board has tentatively determined that some or all of the cost of the Services shall be specially assessed against each of the lots and parcels of land located in the proposed Fire and EMS Special Assessment District (the "Special Assessment District"). The proposed Special Assessment District shall be comprised of all lots and parcels of property located within the boundaries of Keene Township, Ionia County, Michigan. The Special Assessment District includes all parcels of real property within the Township.

The Township Supervisor and Township Assessor have prepared and will certify and report to the Township Board, a special assessment roll (the "Roll") for the parcels of property benefitted by the Services and located in the Fire and EMS Services Special Assessment District, which roll sets forth the relative portion of the cost of the Services that is to be levied in December 2025 for the 2026 Fiscal Year in the form of special assessments against each benefitted lot and parcel of land in the special assessment district. The special assessment district shall be comprised of all parcels and lots located within Keene Township, Ionia County, Michigan, except that lands and premises exempt from the collection of taxes under the Michigan General Property Tax Act are generally exempt from the special assessment (however, lands and premises otherwise subject to special assessment via a contract or agreement with the Township or otherwise or subject to special assessment due to special or other legislation are not exempt and shall be subject to the special assessment). The amount of the levy will appear in a column provided in the regular tax roll.

TAKE NOTICE that the Township Board of Keene Township, Ionia County, Michigan will hold a public hearing on November 13, 2025, at 3:00 p.m. in the Township Hall located at 8505 Potters Rd, Saranac, Michigan 48881, to hear and consider comments and/or objections to the distribution of the special assessment levy, to review (and potentially confirm) the special assessment roll, and to hear any objections and matters relating thereto.

TAKE FURTHER NOTICE that the special assessment roll will be reported to the Township Board and will be on file with the Township Clerk for public examination.

TAKE FURTHER NOTICE that there may be a right of referendum available to property owners under Act 33 and Act 368 and on the question of defraying the expenses of Services by special assessment.

TAKE FURTHER NOTICE that the estimates of cost for the Services are on file with the Township Clerk for public examination.

TAKE ADDITIONAL NOTICE THAT AFTER THE CREATION OF THE DISTRICT, IF THE TOWNSHIP DETERMINES TO PROCEED ANNUALLY UNDER THIS PROCESS, THE TOWNSHIP WILL ANNUALLY DETERMINE THE AMOUNT TO BE ASSESSED FOR FIRE AND EMS SERVICES, SHALL HOLD A HEARING ON THE ESTIMATED COSTS AND EXPENSES OF PROVIDING FIRE AND EMS PROTECTION AND ON THE DISTRIBUTION OF THE LEVY AND SHALL DIRECT THE SUPERVISOR TO DISTRIBUTE THE SPECIAL ASSESSMENT LEVY AS APPROVED.

TAKE FURTHER NOTICE that a property owner or person in interest must either appear and object at the public hearing or submit a letter of appearance and objection to the Township prior to the public hearing in order to preserve the person's right to appeal the special assessment to the Michigan Tax Tribunal. A record owner of land, or a party in interest, may appeal a special assessment by filing a written appeal with the Michigan Tax Tribunal within 30 days after written confirmation of the special assessment roll.