

**KEENE TOWNSHIP  
IONIA COUNTY, MICHIGAN**

(RESOLUTION NO. 11-13-25)

At a special meeting of the Keene Township Board, Ionia County, Michigan, held on November 13, 2025 at the Township Hall located at 8505 Potters Rd, Saranac, Michigan 48881, the following Resolution was offered for adoption by Township Board Member W. PFUGRADT and supported by Township Board Member N. WOLFF :

**FIRE AND EMS SERVICES SPECIAL ASSESSMENT DISTRICT**

**A RESOLUTION CONFIRMING SPECIAL ASSESSMENT ROLL  
AND DIRECTING PAYMENT AND COLLECTION OF SPECIAL  
ASSESSMENT.**

RECITALS

WHEREAS, the Township Board of Keene Township, Ionia County, Michigan, has created a Fire and EMS Services Special Assessment District (“the Special Assessment District”) pursuant to Section 1(3) (being MCL 41.801 *et seq*) of Act 33 of the Public Acts of Michigan of 1951, as amended (“Act 33”) and Section 20948 (being MCL 333.20948) of Act 368 of the Public Acts of Michigan of 1978 (“Act 368”), to defray the costs of providing fire and EMS services within the Township, including purchasing fire and EMS motor vehicles, apparatus, equipment, and housing along with any costs associated with the maintenance and operation of fire and EMS services (collectively, the “Services”) by special assessment on the lands and premises in the Township to be benefited, except for lands and premises exempt from the collection of taxes under the General Property Tax Act, Act 206 of the Public Acts of Michigan of 1893 (however, lands and premises otherwise subject to special assessment via a contract or agreement with the Township or otherwise or subject to special assessment due to special or other legislation are not exempt and shall be subject to the proposed special assessment); and

WHEREAS, the Township Supervisor and Township Assessor have prepared, certified, and reported to the Township Board a Fire and EMS Services Special Assessment Roll (the "Roll") for the parcels of property benefitted by the Services and located in the Special Assessment District, showing the amount of the levy; and

WHEREAS, notice was duly given by publication on November 1, 2025 and November 3, 2025, and by first class mail on October 29, 2025, and the Township Board held a public hearing on November 13, 2025 at 3:00 p.m. at the Keene Township Hall to review the Roll and to hear and consider any objections thereto; and

WHEREAS, the Township Board deems the Roll to be fair, just, and equitable, and each of the assessments contained thereon is relative to the benefits to be derived by the parcel of land assessed.

RESOLVED

NOW, THEREFORE, IT IS RESOLVED THAT:

1. The Township Board determines that the estimate of the amount that will be necessary to provide the Services for fiscal year 2026 in the amount of \$156,588 is reasonable and appropriate, and is approved, and that the Township shall levy 0.42 mills (\$0.42 for each \$1,000 of taxable value) as a special assessment on all the lands and premises in the Township except for exempt properties to defray a portion (approximately \$37,335) of the costs for the Services commencing with the December 2025 levy.

2. The Roll and levy in the amount of 0.42 mills (\$0.42 for each \$1,000 of taxable value) for the Services in the Special Assessment District is hereby confirmed on all the lands and premises in the Township to be benefitted, except for lands and premises exempt from the

collection of taxes under the General Property Tax Act, Act 206 of the Public Acts of Michigan of 1893.

3. The confirmed Roll is attached as Exhibit A.

4. The Township Supervisor and Township Clerk shall endorse the Roll the date of this meeting as the date of confirmation of the Roll.

5. The special assessment shall be spread and become due and be collected at the same time as Township taxes are assessed, levied, and collected, and shall be returned in the same manner for nonpayment.

6. The assessment shall not bear interest if paid on or before the date it is due. If an assessment against any parcel of land is not paid when due, then the assessment shall be considered to be delinquent and there shall be collected such interest and penalties as are due on delinquent Township taxes.

7. All special assessments contained in the Roll shall constitute a lien upon the respective parcels of land assessed from the date of confirmation of the Roll.

8. The special assessments made in the Roll are hereby ordered and directed to be collected, and the Township Clerk shall deliver the Roll to the Township Treasurer with a warrant attached thereto, which shall command the Treasurer to collect the special assessments in the Roll in accordance with the direction of the Township Board. The warrant shall further require the Treasurer, on the first day of September following the date when any such assessments or any part thereof have become due, to submit to the Township Board a sworn statement setting forth the names of the persons delinquent, if known, a description of the parcels of land upon which there are delinquent assessments, and the amount of such delinquency,

including accrued interest computed to September 1st of such year. The form of the warrant is attached hereto as Exhibit B.

9. Upon receiving the Roll and warrant, the Township Treasurer shall proceed to collect the several amounts assessed therein as the same shall become due.

10. The Township Supervisor, Township Clerk, and Township Treasurer, and other Township officials as necessary, are hereby authorized and directed to take all actions necessary to distribute and collect the special assessment levy in the same manner as Township taxes as authorized by law.

11. All resolutions or parts of resolutions in conflict herewith shall be and the same are hereby rescinded to the extent of the conflict.

12. All actions heretofore taken by Township officials, employees, and agents with respect to the Services and proceedings regarding this matter are hereby ratified and confirmed.

13. This Resolution shall take immediate effect.

YEAS: Members N. WOLFF, C. HENDRICK, S. SMILEY  
H. MELTON, K. PFLUGRADT

NAYS: Members 0

ABSENT: Members 0

RESOLUTION DECLARED ADOPTED.

Holli Melton  
Holli Melton  
Keene Township Clerk

STATE OF MICHIGAN )  
COUNTY OF TONIA ) ss.

I, Holli Melton, Keene Township Clerk, hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Keene Township Board at a special meeting held on November 13, 2025, and that public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, including, in the case of a special or rescheduled meeting, notice by publication or posting at least eighteen (18) hours prior to the time set for the meeting.

IN WITNESS WHEREOF, I have affixed my official signature this 13<sup>TH</sup> day of NOVEMBER, 2025.

Holli Melton  
Keene Township Clerk

**EXHIBIT B**

**WARRANT OF THE TOWNSHIP CLERK**

I, Holli Melton, Keene Township Clerk, Ionia County, Michigan, hereby direct and command the Township Treasurer to collect the assessments set forth in the Fire and EMS Services Special Assessment Roll in accordance with the directions of the Township Board as set forth in the Resolution (Resolution No. 11-13-25) confirming such special assessment roll adopted by the Township Board at a special meeting held on November 13, 2025. In addition, on September 1 of each year, commencing on September 1, 2026, the Township Treasurer shall submit to the Township Board a sworn statement setting forth the names of the persons delinquent, if known, a description of the parcels of land upon which there are delinquent assessments, and the amount of such delinquency, including accrued interest and penalties.

Dated: 11-13, 2025



Holi Melton  
Keene Township Clerk